



PO Box 605 Fitzwilliam NH 03447  
O: 833-BILL4US F: 978-297-6534  
www.stmbilling.com

**Exhibit B**  
**Verification of Benefits Request Form**

**Welcome to STM Billing!** We will be assisting your midwife in insurance billing for your care. Please submit this form **fully completed**, along with the following items so we can open an account for you.

**IF THIS REPORT IS RECEIVED INCOMPLETE OR MISSING THE FOLLOWING ITEMS, IT WILL BE DISCARDED. If the ID and insurance card are in the midwife's EHR and we have access check here:**

- a copy of the front your government issued ID
- a copy of the front **and back** of any insurance card(s) you may have

Please submit the above items to: STM Billing's email: [stmbilling4us@gmail.com](mailto:stmbilling4us@gmail.com) or fax (above)

We will prepare your report and send it to your midwife to go over with you. Turn around time is typically 1-3 business days.

*Please note that there will be a \_\_\_\_\_% charge from your midwife on any amount received as a reimbursement from your insurance company.*

**Date of this request:** \_\_\_\_\_

**About You (the patient)**

Your midwife/midwifery practice's name: \_\_\_\_\_

Your due date (if applicable): \_\_\_\_\_ Is this your first pregnancy? Yes No

Your name (First, Middle and Last): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (        ) \_\_\_\_\_ Work Phone: (        ) \_\_\_\_\_

Cell phone: (        ) \_\_\_\_\_ Your Email: \_\_\_\_\_

\_\_\_\_\_ Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Has the patient already had at least one appointment with the midwife? Yes No

If yes, would you like us to automatically apply for a gap exception if it is applicable? Yes No

***If yes, please include demographic sheet and prenatal flow sheet from chart or verify that we have access to the midwife's EHR.***



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**About Insured** (if other than the patient)

Insured's name : \_\_\_\_\_

Insured's Relationship to you: \_\_\_\_\_

Insured's address (if different from the patient):  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (        ) \_\_\_\_\_ Work Phone: (        ) \_\_\_\_\_

Cell phone: (        ) \_\_\_\_\_ Email: \_\_\_\_\_

Insured's Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Insured's DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Primary Insurance Company:** \_\_\_\_\_

Claims Submission Address: \_\_\_\_\_

Provider Services Phone: \_\_\_\_\_ Medicaid Plan? Yes No

ID# on Card: \_\_\_\_\_ Policy/Group#: \_\_\_\_\_

**Secondary Insurance Company:** \_\_\_\_\_

Claims Submission Address: \_\_\_\_\_

Provider Services Phone: \_\_\_\_\_ Medicaid Plan? Yes No

ID# on Card: \_\_\_\_\_ Policy/Group#: \_\_\_\_\_

**Tertiary Insurance Company:** \_\_\_\_\_

Claims Submission Address: \_\_\_\_\_

Provider Services Phone: \_\_\_\_\_ Medicaid Plan? Yes No

ID# on Card: \_\_\_\_\_ Policy/Group#: \_\_\_\_\_